



Personal Learning Plan

Name:	
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Appt		Group		District	STOCKTON, THORNABY & DISTRICT
Telephone/Mobile		Email			
Membership No:		Date of provisional appointment ends:		Line manger / GSL:	

GETTING STARTED (to be completed within 5 months)

Module	Learning required (Yes/No)	Proposed method	Date learning Completed:	Validation activity	Validation evidence	Date Completed:	Training advisers signature:
1 Essential Information				Discuss your responses to the questions in the Check your Knowledge chart and reflect on the Fundamentals and key Policies of The Scout Association with a Training Adviser to demonstrate your understanding and confidence to act in accordance with each core area			
2 Personal Learning Plan				Creation of this plan			
3 Tools for the Role (Section Leader)							



Please note: Once you have completed the “Getting Started” Modules, you may complete the remaining Modules in any order at all. .

Module		Learning required (Yes/No)	Proposed method	Date learning Completed:	Validation activity	Validation evidence	Date Completed:	Training advisers signature:
4	Tools for the Role (Managers & Supporters)				Discuss your understanding of your role, with a Training Adviser (Note: If you are a supporter who is not directly responsible for anyone, then you should discuss who you work closely with instead.)			
5	The Fundamentals of Scouting							
6	Changes in Scouting							
7	Scouting for All				Outline the Equal Opportunities Policy and explain how you are making Scouting a diverse and inclusive organisation by completing one of the following tasks:			

Module		Learning required (Yes/No)	Proposed method	Date learning Completed:	Validation activity	Validation evidence	Date Completed:	Training advisers signature:
8	Skills of Leadership							
9	Working with Adults							
10	First Aid		Course		First Aid Certificate (First Response or above)			
11	Administration				Demonstrate accurate and appropriate maintenance of administrative and financial records relevant to your role in accordance with POR and The Data Protection Act.	State course		



Module		Learning required (Yes/No)	Proposed method	Date learning Completed:	Validation activity	Validation evidence	Date Completed:	Training advisers signature:
12 (A)	Delivering a Quality Programme				Discuss your responses to the questions in the Check your Knowledge chart with your Training Adviser	<i>State course</i>		
12 (B)	Programme Planning				Discuss the Check your Knowledge questions with the Training Adviser			
13	Growing the Section				Explain the role that you play in the recruitment and retention of young people and adults and explain why growth is important			
14	Supporting Young People							

	Module	Learning required (Yes/No)	Proposed method	Date learning Completed:	Validation activity	Validation evidence	Date Completed:	Training advisers signature:
15	Promoting Positive Behaviour							
16	Introduction to Residential Experiences				Complete the Residential Experiences Quiz with your Training Adviser			
17	Running Safe Activities				Plan or assist in planning an Activity (See District Protocol) And show evidence			
					Act as the Leader in Charge for an Activity (See District Protocol) and show evidence.			
18	Practical Skills							
19	International				Review the programme for the section you support and make adjustments to ensure it incorporates international activities			

Please send a copy of this form to trainingadmin@clevelandscouts.org.uk after each review, to receive any Module completion certificates due



Recommendation of Wood Badge completion:

Date all Modules required have been validated:		Signature of Training Adviser confirming all Module validations are complete and evidence is shown in this plan:	
Date received by Training Administrator:		Date of Wood Badge request:	

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Any Additional Modules Completed

Module	Learning required (Yes/No)	Proposed method	Date learning Completed:	Validation activity	Validation evidence	Date Completed:	Training advisers signature: